

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
August 27, 2015
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on August 27, 2015.

Board Members Present:

Mary Badami, Chair
Karen Westbrook
Carolyn Miller-Cooper
Brien Hill
Mary Ellen Yates
Marie Ruf

Board Members Absent:

Jane Prouty

Occupations and Professions:

Diana Jarboe, Board Administrator

Office of the Attorney General:

Nicole Biddle, Board Attorney

Guests:

Stewart Morgan
Russell Hall
David Clapper

The August 27, 2015 meeting was called to order by Board Chair, Mary Badami at 12:44 p.m.

Mary Ellen Yates motioned to move Application Review to agenda item number one. Marie Ruf seconded the motion and it carried unanimously.

Mary Ellen Yates motioned to approve all applications, renewals, audits, and inactive status requests as reviewed and approved by the Committees which met today. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

Mary Ellen Yates motioned to approve the ratifications of applications, renewals, and audits reviewed and issued following the last meeting and prior to this meeting. Marie Ruf seconded the motion and it carried unanimously.

The Board reviewed minutes from the July 23, 2015 Board meeting. Brien Hill motioned to approve the minutes with revisions. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

The Board reviewed the FY15 Monthly Financial Reports for July 1, 2015 through July 31, 2015.

O&P Report

Diana Jarboe reported on the meeting with the Deputy Director, Office of State Budget Director, Janice Tomas, on August 4, 2015. Ms. Tomas was acquainted with the

operations of O&P and the boards served. Concerns regarding the general issue of fund transfers from the boards to the General Fund will continue to be conveyed.

Diana Jarboe discussed the upcoming budget preparation for FY 2017-2018 Biennium. Any material changes need to be made known to the board administrators so they can relay to Susan Ellis who will be preparing the biennial budget draft.

Diana Jarboe spoke on the Online License Renewal and Database initiated August 2014. Many errors have been corrected, however, a few are still being addressed including the continuing education hours portion which requires the use of the "Tab" key to calculate. As problems are reported, the IT Department and COT will continue to work on solutions.

Attorney Report

Nicole Biddle reported that a final Hearing will be held on September 8, 2015 at LRC for 201 KAR 32:060. Additionally, a Public Comment Hearing will be held at O&P on September 23, 2015 regarding 201 KAR 32:025, 201 KAR 32:035, and 201 KAR 32:045. No comments have been submitted for the latter three regulation changes as of yet.

Old Business

a. Board Member Reports/Tasks -

1) CEU fee – The form was discussed and further follow-up to be reviewed at the September meeting.

2) Board Organization – Information will continue to be gathered from Board committees to be discussed.

b. Sample Supervision Log – Upon review, Mary Ellen Yates motioned to approve the sample supervision log with amendments. Marie Ruf seconded the motion and it carried unanimously.

New Business

The Board reviewed a Board Approved Supervisor (BAS) status request from Nikki Erwin. A Supervision of Supervision Contract and proof of the required thirty (30) hour supervision training is required before approval can be granted.

The Board reviewed a past approved licensure application for Alexander Furches. Upon discussion, Mary Ellen Yates motioned to approve the application pending receipt of the licensure fee. Karen Westbrooks seconded the motion and it carried unanimously.

The Board reviewed correspondence received from Joseph Seaver and referred him to 201 KAR 32:081.

The Board reviewed correspondence received from Elizabeth Johnson and asked a letter be sent informing Ms. Johnson that supervision requirements must be met regardless if she is seeing clients or not. The minimum annual requirements can be found in 201 KAR 32:035 Section 3(1)(a)(c).

The Board reviewed questions from Joshua Love regarding the exam and maintaining his Associate permit. Mr. Love was referred to 201 KAR 32:035 Section 3(1)(a)(c)(e), 201 KAR 32:025 Section 1(4), and 201 KAR 32:025 Section 2(5)(a)(b).

Complaints/Other Legal Matters

- 2014-003 – Ongoing
- 2014-005 – Ongoing
- 2014-007 – Ongoing
- 2015-001 – Ongoing
- 2015-002 – Ongoing
- 2015-003 – Ongoing

Application Review

Carolyn Miller-Cooper motioned to approve all provider applications as reviewed and approved by the Committees which met today and the ratifications reviewed and issued following the last meeting prior to this meeting. Mary Ellen Yates seconded the motion and it carried unanimously.

Associates:

The following applications for Marriage and Family Therapy Associates were approved: *Kimberly Hawkins, Grady S. Morgan, Constance Quick, Christy Strickland*

The following applications for Marriage and Family Therapy Associates were deferred: *None.*

The following applications for Marriage and Family Therapy Associate were approved with provisions: *None.*

The following applications for Marriage and Family Therapy Associate were denied: *None.*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Niles, Charlet, Valerie Day, Asia Grigsby, Kacey Jenkins, Erin Ness Roberts*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *Cassandra Harris-Gray*

The following Renewals for Marriage and Family Therapy Associates were approved: *Julie Kottak Dreisbach, Melania Garrison, Shirley Miller, Brittany Reed, David Rutledge, Neveah Janet Spors, Lauren Virant, Janice Wohrle*

The following Renewals for Marriage and Family Therapist Associate were deferred: *None.*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *Daniel Melear*

The following Renewals for Marriage and Family Therapy Associate were denied: *None.*

LMFT:

The following applications for Marriage and Family Therapist were approved: *None*.

The following applications for Marriage and Family Therapist were deferred: *Mallory Thompson*

The following applications for Marriage and Family Therapist were denied: *None*.

The following applications for Marriage and Family Therapist reinstatements were approved: *None*.

The following applications for Marriage and Family Therapist reinstatements were deferred: *None*.

The following Renewal Audits for Marriage and Family Therapists were approved: *Julia Caldwell, Jennifer Schinke, Sara Siner Darling, Jill Tan-Gatue, Micah Thompson*

The following Renewal Audits for Marriage and Family Therapists were approved with provisions: *None*.

The following Renewal Audit for Marriage and Family Therapists were deferred: *None*.

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 7/23/2015

- Active Licensee's for Marriage and Family therapist.....542
- Active Permits for Marriage and Family Therapy Associates.....152
- Total Active Licensees and Permits.....694
- Total Inactive Licensees.....12

The next meeting of the Marriage and Family Therapy Board has been scheduled for September 24, 2015 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

Mary Ellen Yates motioned that travel and per diem be paid to those who attended the regular Board Meeting on August 27, 2015. Marie Ruf seconded the motion. The motion passed unanimously.

Mary Ellen Yates motioned to adjourn, seconded by Marie Ruf. The motion passed unanimously. Ms. Badami adjourned the meeting at 2:35 p.m.

Respectively Submitted:

Amy Parker,
Board Administrator